

OPENING OF SCHOOL

January 6-17, 2025	Registration Begins
January 16, 2025	Orientation for All Students
January 20, 2025	Classes Begin
January 20-24, 2025	Late Registration
January 20-24, 2025	Add & Drop

AVAILABLE SCHOLARSHIPS @ AUWA

- **USAID** Liberia Transforming the Education System for Teachers and Students (TESTS) Activity is offering scholarship for interested candidates in the areas of Early Childhood Education and Primary Education through the University. All interested candidates must go through the Admission process first.
- **Education Students:** 200.00 USD Flat rate per semester
- **Theology Students:** 50% for SDA members & 30% for non-SDA members per semester.
- **Work Study:** For Needy Students Only. It will account for over 60% of total fees. Please contact Student Services Office for more details.

REGISTRATION PROCEDURE

Old Students:

1. Obtain Registration Checklist from the publishing center.
2. Go to UBA Bank and deposit at least an initial amount of 250.00 USD, which will form part of your school fees; and obtain a receipt from the Finance Office.
3. Go to the Finance Office to activate your portal account for planning/registration.
4. Go to Admissions and Records to verify your documents.
5. Go to the Clinic with a copy for health screening.
6. Go to Student Services Office and do your registration and confirm your scholarship, if you a scholarship student.
7. Proceed to your faculty advisor to help you plan your courses.
8. Go to your ICampus Portal to register for the Second Semester 2024/2025 and contact your faculty advisor for approval.
9. Print out your registration certificate from ICampus, give a copy to your faculty advisor, a copy to the Office of Admissions & Records, and a copy to the ICT Department. ICT Department will use your registration certificate to activate your Moodle account. Use your Moodle Code and Password to join your online classes.

New Students:

1. Obtain Registration Checklist from the publishing center.
2. Obtain Letter of Admission from the Office of Admissions & Records.
3. Go to UBA Bank and deposit at least an initial amount of 250.00 USD, which will form part of your school fees; and obtain a receipt from the Finance Office.
4. Proceed to the Office of Admissions & and Records to obtain your Matriculation (ID) Number and Email address; stay there to set up you ICampus Portal Account.
5. Go to the Finance Office to activate your portal account from planning/registration.
6. Go to the Clinic with a copy of your Medical certificate and do your health screening.
7. Go to Student Services Office and drop a copy of your documents and confirm your scholarship, if you a scholarship student.
8. Proceed to your faculty advisor to help you plan your courses.
9. Go to your ICampus Portal to register for the Second Semester 2024/2025 and contact your faculty advisor for approval.
10. Print out your registration certificate from ICampus, give a copy to your faculty advisor, a copy to the Office of Admissions & Records, and a copy to the ICT Department. ICT Department will use your registration certificate to prepare your ID card, and activate your Moodle account. Use your Moodle Code and Password to join your online classes.

iCampus and Moodle School Links

Visit the University Website to access the links:

CONTACTS

Contact Numbers: 0886533811, 0770431885, 0776533811, 0776450058, and 0777704877

Website: www.auwa.edu.lr

Email: registrar@auwa.edu.lr;
admission@auwa.edu.lr;

AUWA SGPS

FLASH!!! AUWA School of Graduate and Professional Studies. Visit our website for more details.



ADVENTIST UNIVERSITY OF WEST AFRICA

Advent Hill, Robertsfield Highway, Schiefflin Township
Margibi County, Liberia

Office of Admissions & Records

Information Sheet for Second Semester 2024/2025

OUR MISSION

Adventist University of West Africa, a Seventh-day Adventist Institution, promotes the development of the spiritual, intellectual, physical and social capacities of its people for peaceful co-existence, knowledge advancement, exemplary leadership, harmonious relationship, and service to God and humanity.

OUR VISION

To be a world-class center for Christian education and service.

OUR CORE VALUES

Excellence
Integrity
Accountability
Selfless Service
Unity in Diversity

Information Sheet is 50.00 LD for Old Students

A Seventh-day Adventist Institution of Higher Learning

GENERAL ADMISSION

REQUIREMENTS & PROCEDURE

1. Obtain the Application Package from the Adventist University of West Africa Campus (Schiefflin Township or designated places) for **US\$25.00** which include **Information Sheet, Entrance Fees** and/or **Application Form**.
2. Fill and submit application form on or before entrance date.
3. Sit and Pass the Entrance Examination administered by the University.
4. Sit an interview on the date specified on the entrance examination result.
5. Bring the Following documents on the interview date:
 - a. WAEC/WASSCE certificate (photocopy)
 - b. High School Diploma (photocopy)
 - c. High School Transcript (original)
 - d. Letter of Recommendation from High School original)
 - e. Letter of Recommendation from clergyman or community leader (original)
 - f. Medical certificate from SDA Cooper Hospital (original)
 - g. Birth certificate or passport (photocopy)
 - h. Two passport size pictures with white background
 - i. One hanging folder
 - j. Marriage certificate if married (photocopy),
6. High school graduates with Division I in WAEC or all As in WASSCE will be exempted from sitting the Entrance examination but must procure the application form and sit an interview; All applicants must pass in **5** subjects including Maths and English, and any other subjects relevant to their program.
7. All graduates from Adventist High Schools, transferring students post-basis students and international students are exempted from sitting the entrance examination but **MUST** obtain the application form and sit an interview.
8. Students with cGPA of 2.50 and above by the end of the freshman year from any program can be granted the opportunity to transfer to any other program of their choice at sophomore level. Such student must have indicated prior interest during the admission process.
9. All Nursing applicants must be between the ages of 18 at entrance and 55 at graduation in line with national standards. Additionally, they should pass in the sciences in WASSCE, especially Biology, Chemistry, Physics, Maths & English.
10. **We accept transfer students (both local & international) from institutions that are accredited by a recognized National Commission on Higher Education.**
11. **International students should meet the Office of Admissions and Records for additional information on their admission process.**

COURSES OFFERED

DAVE WEIGLEY COLLEGE OF BUSINESS & PUBLIC ADMINISTRATION

1. ACCOUNTING
2. BANKING & FINANCE
3. CRIMINAL JUSTICE ADMINISTRATION
4. HUMAN RESOURCE MANAGEMENT
5. MANAGEMENT
6. PROCUREMENT MANAGEMENT
7. PUBLIC ADMINISTRATION

COLLEGE OF EDUCATION & HUMANITIES

1. EARLY CHILDHOOD EDUCATION
2. PRIMARY EDUCATION
3. SECONDARY EDUCATION: with concentration in: Accounting, Management, Public Health, Biology, Religious Studies, and English.
4. THEOLOGY
5. RELIGIOUS STUDIES

COLUMBIA UNION CONFERENCE

COLLEGE OF HEALTH SCIENCE

1. NURSING
2. PUBLIC HEALTH

COLLEGE OF BASIC & APPLIED SCIENCES

1. BIOLOGY
2. COMPUTER SCIENCE
3. ENVIRONMENTAL SCIENCE
4. MEDICAL LABORATORY SCIENCE

COMING SOON!

- a. Agriculture
- b. Microbiology
- c. Media Studies
- d. International Relations

Entrance Dates

October 17, 2024
November 28, 2024
December 19, 2024

***There is a provision for a walk-in entrance exam**

Admission Package: 25.00 USD

Bank Information

Bank: **United Bank of Africa (UBA)**
Account Name: **Adventist University of West Africa**
Account Number: **53020550002576**

SCHOOL FEES PAYMENT PLAN

250.00 USD at Registration
70% of total fees should be paid two weeks before Mid Semester Exams.
Balance of total fees should be paid two weeks before Final Exams.

SCHOOL FEES FOR 2024/2025 ACADEMIC YEAR

Tuition (Liberian)	15.00 per credit
Tuition (International)	18.00 per credit
Tuition (for All NRSB Courses)	16.00 per credit

REGISTRATION FEES FOR OLD AND NEW STUDENTS

Registration	US\$135.00
--------------	------------

OTHER FEES FOR NEW STUDENTS

(ONLY During Freshman I Semester)

Student Handbook	10.00
Matriculation	10.00

REQUIREMENT FEES FOR OLD AND NEW STUDENTS

Breakage	5.00
Development	10.00
ID card (valid for 2 years)	20.00
Internet & iCampus Services	20.00
Library	5.00
Medical Fees	15.00

DAVE WEIGLEY COLLEGE OF BUSINESS & PUBLIC ADMINISTRATION AND COLLEGE OF EDUCATION & HUMANITIES LABORATORY FEES

<u>Course</u>	<u>Fee</u>	<u>Level</u>
Introduction to ICT	10.00	All Freshman I Students
E-Commerce	10.00	All Junior I Management Students
Spreadsheet	10.00	All Sophomore I Accounting, Banking & Finance and Management Students

COLLEGE OF BASIC & APPLIED SCIENCES LABORATORY FEES

Flat Rate of 60.00 Every Semester at every level

COLUMBIA UNION CONFERENCE COLLEGE OF HEALTH SCIENCES

Freshman and Sophomore Laboratory Fee	60.00
Junior and Senior Clinical Fee	80.00

AUWA STUDENT ASSOCIATION AND DEPARTMENTAL DUES: 15.00

To be paid in a dedicated account for AUWASA that will be provided by the Finance Office

DORMITORY FEES

Dormitory with 2 meals: 320.00 USD

OTHER FEES

Late Registration	10.00
Nursing Uniform	80.00
Nursing Scrubs	30.00
Science Laboratory Coat	25.00
Readmission	25.00
Ready for Practice	45.00
Fieldwork Jacket	25.00
Text Books	as Applicable